

District Deputy's Quarterly Report

Name _____

Date _____

District # _____

Diocese _____

Reporting Period (circle one)

9/30

12/31

3/31

6/30

This report is to be filed for each of the four periods listed above. Fill in the number of each council across the top and place the **date** you received your copy of the form or the **number of the check** that the council used to pay these items, MI drive, Take 5, HCCS. Where only one block is left unshaded, the required item is for the District Deputy only. For District Meetings indicate the councils which attended by placing the date of the meeting under the council number. Mail one copy to the State Director at the address listed below by **THE TENTH OF EACH MONTH** after the reporting period. Retain one copy for your records.

Item	Council number and Date completed or Check number					
District Deputies Report	Date Due					
Membership Goal /attained as of this date						
Report of Officers Chosen for Term (#185)	6/30					
Service Program Personnel Report (#365)	8/1					
Semiannual Council Audit for Period Ending 6/30 (#1295)	8/15					
July/August/September Program Reports (MI-1)	9/30					
Holy Cross Children Services Quota to State Council 100%	10/1					
October/November/December Program Reports (MI-1)	12/31					
Annual Survey of Fraternal Activities (#1738)	1/31					
Semiannual Council Audit for Period Ending 12/31 (#1295)	2/15					
January/February/March Program Reports (MI-1)+Projected Qt.4	3/31					
MI Drive w/Check & Distribution Form to State Council (MI-13)						
Participate in TAKE 5 PROGRAM	3/31					
Participate in SACRED HEART SEMINARY PROGRAM	3/31					
April/May/June Program Reports (MI-1)	6/30					
District Deputy's Requirements						
Attend Summer/Winter District Deputy Membership Meeting						
Distribute Program Information % Materials to Councils	8/15					
Installation of Officers	8/31					
Hold July or August District Meeting for Councils	8/15					
District Deputy Ceremonials Report (#2408)	9/30					
Order District Free Throw Medallions	11/1					
DD Report on Council Status for July/December (#944A)	12/31					
Hold District Free Throw Competition						
Hold Mid-Year District for Councils	1/31					
DD Report on Council Status for January/June (#944B)	6/30					

Goals, Achievements and Comments:

Directors Comments:

Mail to: Charles B. Crotty Jr. State Director District Deputy
633 Forest Park Drive
Marquette, Michigan 49855-4405